

Nevada Fire Chiefs Association Policy

Effective Date: June 20, 2014

Amended: May 15, 2016

NFCA Policy #3

SUBJECT: NFCA Annual Scholarship Fund – “The L. N. Curtis Family Academic Scholarship”

I. POLICY

The membership of the Nevada Fire Chiefs Association (NFCA) has established an annual scholarship program for family members of NFCA members in good standing.

It is the policy of the NFCA to provide an annual one-time award in the amount of \$2,000.00 to a family member of NFCA members as described in the procedures/means section below. At the discretion of the NFCA Executive Board the scholarship award may consist of two \$1,000 scholarships.

II. OBJECTIVES

- A. To provide an educational scholarship to the family members of NFCA members.
- B. To establish procedures, guidelines and an application process for potential scholarship awardees.
- C. To encourage young men and women to seek higher education by assisting with the financial burden.

III. PROCEDURES/MEANS

- A. Establishment of Fund
 - 1. There shall be a Scholarship Fund established for the purpose of awarding scholarships to the sons, daughters, grandchildren, step sons or step daughters and children whose eligible guardians are members in good standing or life members of the Association and governed by the rules of qualifications on the standard application form.
 - 2. The Scholarship shall consist of a two-thousand-dollar one-time award. The funding shall be earmarked within the Nevada Fire Chiefs Association. Additional funding has been pledged by Paul Curtis, President of L.N. Curtis and sons. As a result of this funding, at the June 2014 Roundtable meeting in Lovelock Nevada, the General Membership voted to name the scholarship ***“The L.N. Curtis Family Academic Scholarship”***
- B. Amount and Number of Awards
 - 1. There shall be at least one award given annually in the amount of \$2,000 or two \$1,000 awards. As funding permits the Board may, by unanimous decision, award a second scholarship in the same amount. Each scholarship will be awarded during the Spring Board of Directors meeting.

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2. The amount of the awards shall be \$1000 payable upon enrollment at the college, university, or vocational school of the recipient's choice. The balance of \$1000 is payable upon proof of the student's enrollment the following semester.
3. The two semesters must be consecutive. If a student fails his or her first semester, quits school, dies, or becomes incapacitated, the second semester payment is VOID.
4. These amounts may be paid directly to the recipient, or they may be paid directly to the College, University, or Vocational School of the recipient's choice under the recipient's given name.
5. Credibility of the school will be the sole decision of the Nevada Fire Chiefs Association Executive Director and President.

C. Qualifications

1. Whenever possible, scholarships will be awarded to the sons, daughters, grandchildren, step sons or step daughters of a member in good standing with the Nevada Fire Chiefs Association for a period of three (3) years, including the year of application. The greatest consideration will be given to a son, daughter, grandchild, and step son or step daughter of one of our members who has paid three (3) years of concurrent dues (including the year in which the application is submitted).
2. In the absence of any possible recipient in Section C-1, scholarships will be awarded to the son, daughter, grandchild, and step son or step daughter of a chief officer who is actively serving within the State of Nevada regardless of membership in the Nevada Fire Chiefs Association.
3. If no applications are received from individuals falling into the categories described in Section C-1 or C-2, the scholarship money may be awarded to an applicant to the Nevada Firefighters Association Scholarship fund. Such award will be chosen from among the submissions to the Nevada Firefighters Association that were not awarded funding through their scholarship fund.
4. If no applications are received from individuals identified in the categories described in section C-1 through C-3, a scholarship will not be awarded and the funds will be carried forward to a subsequent calendar year.
5. All scholarships will be awarded to graduating High School Seniors or other qualified individuals that are attending higher education programs.

D. Method of Choosing Recipient

1. Applicant must have a GPA of 3.0 or higher to be considered.
2. Preference should be given to students who plan on attending school in Nevada.
3. More weight shall be given to the past record and potential of the student than to straight academic achievement. Qualities of leadership already shown, participation in both school and extra-curricular activities recognized by the school, and a well-rounded background of both citizenship and potential ability shall be considered.
4. Athletic ability shall receive consideration, but it is not necessarily deemed a decisive factor.
5. The receipt or lack of receipt of other scholarships from other sources is not a determining factor. This scholarship is given without respect for, in consideration of, and in addition to, any other award received by the student except as noted in C-3.
6. A scholarship will be awarded to the student at the regular time that other scholarship awards are to be given in his or her school.

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7. The interested school itself, its teachers, or administrators will have no influence towards determining the final selection of a student. Letters of recommendation, commendation or support will be considered when making the final decision.
8. Students must submit their transcripts as part of this application process. The Executive Director of the Association will validate said transcripts prior to awarding this scholarship.
9. Letters of recommendation should be submitted as an integral part of this scholarship award process.
10. Applicants should submit a two-hundred and fifty-word essay on why they feel they are deserving of this scholarship.
11. The intent of a student to attend college shall be considered more than mere willingness to attend if the scholarship were received. We wish, primarily, to help those with college already in mind.
12. Alternates shall be chosen in consecutive order so that substitution may be made if recipient is unable for any reason to accept the scholarship. Refusal to accept must be given in writing by the student previously selected.
13. Scholarship announcement shall be mailed or emailed to all members of the Nevada Fire Chiefs on March 1st of each year.
14. The deadline for submittal of requests shall be April 15th of each year.
15. Final selection will be made by May 15th of each year. This will allow the designated Executive Board Member to make the necessary arrangements for the presentation.
16. The recipient will be chosen at the sole discretion of the Nevada Fire Chiefs Association Board of Directors.

Nevada Fire Chiefs Association Scholarship Application

The Nevada Fire Chiefs Association Scholarship is open to all sons, daughters, grandchildren, step sons, and step daughters whose legal guardians are members of the Nevada Fire Chiefs Association who have been an active and paid their dues for three consecutive years (including the year of application). Life Members of the Association are also eligible to apply for this scholarship's opportunity.

The Nevada Fire Chiefs Association provides one annual scholarship in the amount of \$2,000. The scholarship will be paid in two equal installments of \$1,000 each upon proof of enrollment for two consecutive semesters in post-secondary education. Each applicant may choose to attend either academic or vocational fields of study.

The applicant must have maintained at least a 3.0 grade point average for the last five semesters of high school. Preference will be given to those students in the top tier of their class (refer to the Nevada Fire Chiefs Association Annual Scholarship Guideline document for details on the methods used for choosing an applicant).

Completed application must be submitted to Nevada Fire Chiefs Association Scholarship Application, P.O. Box 370518, Las Vegas, Nevada 89137 on or before April 15th. "All selections will be made by the Board of Directors of the Nevada Fire Chiefs Association. The successful applicant will be notified by May 15th of their receiving this scholarship.

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Applicants are required to submit their transcripts for all four years of high school as an attachment to this application or transcripts from previous college classes. Letters of support are strongly encouraged but not required. This scholarship will be evaluated based upon the applicant's GPA; an essay on why they are deserving of this scholarship (not to exceed two-hundred and fifty words); leadership qualities; school sponsored extracurricular activities; student athletic affiliations; student academic affiliations; community support and/or volunteerism; student attending a Nevada educational institution; and, letters of support from community members, school staff or Nevada Fire Chiefs Association members.

Application Form

To be completed by Applicant

I am a graduating senior of _____ High School, located in _____, Nevada. My parents or legal guardian is an active member of the _____ Fire Department/District.

Name of contact: _____ Phone: _____

My parent, grandparent or legal guardian has been a NFCA Member for ___ years; or, is a life member of the association - Yes No

Applicant Name: _____ Age: _____ DOB: _____

Parent/Guardian: _____ Home Phone: _____

Address: _____ Work Phone: _____

City: _____ State: _____ Zip Code: _____

Check list of required or recommended items:

- Not to exceed two-hundred and fifty-word essay on why you deserve this scholarship.
- Official transcripts (provided by High School).
- Examples of leadership qualities either attached are addressed in essay.
- Examples or letters of school district sponsored extracurricular activities attached or included in essay.
- Information attached in regards to athletic participation or included in essay.
- Academic participation either attached or included in essay. Examples may include academic Olympic participation or academic team participation.
- Examples of community support and/or volunteerism attached or included in essay.
- State in which applicant intends upon attending higher education identified in essay.

