

**Nevada Fire Chiefs Association  
Roundtable Meeting Minutes  
Thursday, June 21, 2007 - 10:00 am**

Location: Hawthorne Fire Department  
418 Mineral Way  
Hawthorne, Nevada

Board Members Present: Al Gillespie; Marty Scheuerman (By Phone); Steve Smith; Jay Wittwer; Jim Madden; Eugene Campbell; Gary Neilson; Ross Rivera; Ken Riddle

Chief Al Gillespie, President of the NFCA welcomed everyone to the Roundtable meeting and asked for a moment of silence in honor of the National Firefighter Safety Stand Down and in remembrance of the 9 firefighters who lost their lives in Charleston.

President Gillespie asked for a motion and second to approve the minutes of the November 10, 2006 Roundtable minutes. A motion and second was made and the minutes were approved.

President Gillespie noted that there have been changes in the Board members, including the addition of Chief Jay Wittwer, Secretary/Treasurer and Ken Riddle, Executive Director. He also acknowledged JoAnne Hill and Kelly Blackman. Chief Gillespie then asked all those present to introduce themselves.

Board Member Reports:

- President's Report - Chief Gillespie reported on the efforts made to travel to California for the purpose of coordinating professional recognition between California and Nevada chief officers. He also mentioned the legislative process this past year and the coordination and cooperation between the NFCA, Nevada State Firefighters Association, and the Professional Firefighters of Nevada.
- First Vice President's Report - Chief Marty Scheuerman reported on his work on the State Mutual Aid Plan and the draft NFCA Strategic Plan.
- Second Vice President's Report - Chief Steve Smith also mentioned the efforts at professional recognition between California and Nevada.
- Secretary/Treasurer's Report - Chief Jay Wittwer reported on the Associations finances and noted that NFCA currently has approximately \$17,900 in the bank.
- Northwest Representative's Report - Chief Gary Neilson mentioned the legislative process and work with the Northern Nevada Fire Chiefs Association.
- Southern Representative's Report - Chief Eugene Campbell reported on the upcoming retirements of Chief Dean Molburg, Boulder City and Chief David Washington, Las Vegas.
- Northeast Representative's Report - Chief Ross Rivera reported on the communications projects in Northeast Nevada.

- Western Fire Chiefs Association Representative's Report - Chief Jim Madden provided an overview of the WFCFA activities, meetings and President's Forum. He also mentioned the safe cigarette legislation that the WFCFA has been promoting. He mentioned the WFCFA work with the IRS intent to tax volunteer firefighters and the ISO 5 mile rule.
- Executive Director's Report - Ken Riddle reported on his transition to the Executive Director position in April 2007. He also mentioned the FireRescue conference that NFCA supports and encouraged members to attend. He provided an overview on the NFCA's award of a SAFER grant for the recruitment and retention of volunteer firefighters. The grant is for 4 years and the amount awarded was \$472,271. Mr. Riddle reported on the update of the NFCA website and member benefits program.

#### State Reports:

- Nevada State Fire Marshal Report - Chief Jim Wright reported on the changes to the SFMO since he took over last year. He also reported on the budget for the SFMO and personnel positions approved and filled. He mentioned the development of a 2 year work plan for the SFMO and a list of accomplishments. He provided an overview of the accomplishments. Chief Wright also mentioned the SFMO website revision.
- Board of Fire Services Report - Chief Pete Mulvihill presented a power point program, assisted by Chief Wright, detailing the work of the Board of Fire Services, the SFMO and 2007 legislation. The power point presentation was placed on the NFCA website. He also mentioned that his term and Chief Neilson's term has expired and new members will be appointed by the Governor. Chief Mulvihill also thanked everyone for their support of the Board of Fire Services over the past 5 years.
- Northern Nevada Fire Chiefs Association Report - Chief Jim Lemke provided an overview of the NNFCFA and asked Kelli Baratti to update the members on the Statewide Mutual Aid Plan and the implementation of a daily Duty Officer. He also reported on their efforts towards interoperability of public safety communications in Northern Nevada. He also mentioned integrating the overall reporting structure between the NFCA and the regional fire chief associations.
- Southern Nevada Fire Chiefs Association Report - No report.
- Nevada State Firefighters Association Report - Mike Heidemann and Steve McClintock reported on their efforts in the 2007 legislative process and thanked the NFCA Board for their assistance.
- Professional Firefighters of Nevada Report - No report.
- Fire Prevention Association of Nevada - Deputy Fire Marshal Jeff Donahue provided a summary of the activities of the Fire Prevention Association of Nevada. He also talked about the transition process for FPAN moving from a regional organization to a statewide organization. He also mentioned that FPAN has applied for a Fire Prevention grant through the U. S. Department of Homeland Security.

NFCA Committee Reports: Chief Gillespie asked the members present to indicate their interest in serving on a NFCA committee and he will be making those committee assignments at the November meeting.

- Audit Committee - No report, Chief Gillespie asked Chief Wittwer and Ken Riddle to audit the current status of NFCA.
- Bylaws Committee - No report, Chief Gillespie asked Chief Rivera to head up this committee.
- Credentials Committee - No report.
- Fire Code Committee - No report, DFM Bob Fash is the current chairperson.
- Legislative Committee - Chief Neilson reported earlier
- Membership Committee - No report
- Nominations Committee - Chief Neilson mentioned that there are currently no openings for Board members at this time. Chief Gillespie mentioned that the transitions over the past year resulted in the current Board members being moved up and their terms will actually start in November 2007.
- Resolutions Committee - No report
- Retired Fire Chiefs Committee - No report
- WFCA Representative - Report provided earlier.
- EMS Committee - No report.
- Education Committee - Chief Smith is the chair of this committee
- Volunteer Committee - No report

#### Old Business:

- Nevada State Mutual Aid Plan - Kelli Baratti provided an update on the Statewide Mutual Aid Plan and the progress over the past year, including the implementation of Duty Officer in Northern Nevada, and the NVROSS website. Kelli also distributed a document that outlines the Duty Officer program. Discussions ensued regarding the direction that NFCA should take to enhance the Plan. The possibility of a meeting with the Governor in the future was also discussed.
- FireRescue Conference - Ken Riddle provided information regarding the upcoming FireRescue Conference to be held November 7 - 10, 2007 in Las Vegas. The NFCA is a supporter of the conference. Brochures for the conference were also distributed to the members present.

#### New Business:

- NFPA Update Report - Ray Bizal, NFPA Western Regional Manager, reported on several of the recent NFPA programs and activities. He also provided an overview of the NFPA resources available to NFCA members and offered his assistance to NFCA members as well.
- Wildland Urban Interface Fire Summit - Mr. Ed Smith from the University of Nevada's Cooperative Extension Office provided a report on the efforts undertaken to plan and hold a wildland urban interface fire summit on September 26, 2007 in Reno. County officials as well as federal officials will be participating. The purpose of the Summit is to assist communities dealing with wildland fires. He also provided an overview of the Living with Fire program and the Nevada Fire Safe Council that his office coordinates. He asked NFCA to become a supporter of the program.

Good for the Order & Adjournment - Chief Gillespie asked if there was any other business and hearing none he adjourned the meeting.